



Date: \_\_\_\_\_

# ESCROW INSTRUCTIONS

To: \_\_\_\_\_  
Escrow Officer

Company: Title Guaranty

From: \_\_\_\_\_  
Submitting Agent Name

Branch: \_\_\_\_\_

## Please set up and process on behalf of:

Seller: \_\_\_\_\_

**Seller Agent:** \_\_\_\_\_

Company: \_\_\_\_\_

Seller Address: \_\_\_\_\_

Address: \_\_\_\_\_

Seller Telephone: \_\_\_\_\_  
Home / Cell

Agent Telephone: \_\_\_\_\_  
Home / Cell

Business Fax

Business Fax

Seller Email: \_\_\_\_\_

Agent Email: \_\_\_\_\_

Buyer: \_\_\_\_\_

**Buyer Agent:** \_\_\_\_\_

Company: \_\_\_\_\_

Buyer Address: \_\_\_\_\_

Address: \_\_\_\_\_

Buyer Telephone: \_\_\_\_\_  
Home / Cell

Agent Telephone: \_\_\_\_\_  
Home / Cell

Business Fax

Business Fax

Buyer Email: \_\_\_\_\_

Agent Email: \_\_\_\_\_

**Property Information** - Address: \_\_\_\_\_ Unit: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

TMK: \_\_\_\_\_ Building Name: \_\_\_\_\_  
Div Zone Sec Plat Parcel CPR

## Sales Information

Purchase Contract Reference Date: \_\_\_\_\_

Lender: \_\_\_\_\_

Purchase Contract Acceptance Date: \_\_\_\_\_

Loan Amount: \$ \_\_\_\_\_

Closing Date: \_\_\_\_\_

Sales Price: \$ \_\_\_\_\_

Commission to Seller Broker: \$ \_\_\_\_\_

Commission to Buyer Broker: \$ \_\_\_\_\_

## Enclosures & Additional Information

Original Purchase Contract Dated: \_\_\_\_\_

Check in the Amount of: \$ \_\_\_\_\_

Other: \_\_\_\_\_

Special Instructions to Escrow: \_\_\_\_\_

\*Broker: \_\_\_\_\_  
Sign & Date

\*Agent: \_\_\_\_\_  
Sign & Date

\*Optional